

RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend a meeting of the Ruspidge and Soudley Parish Council:
Soudley Hall at 7.00 pm on Tuesday 11th May, 2021

Joanne Rawlings

Clerk of the Council

e-mail: info@clerkrspc.plus.com or tel: 01594-825343

AGENDA

**To maintain a safer environ for all, members of the public are asked to refrain from attending –
All enquiries are to be emailed to the Clerk**

**THE PRESENT CHAIRMAN WILL PRESIDE OVER THE MEETING UNTIL
A NEW CHAIRMAN HAS BEEN ELECTED.**

- **Public participation period (15 minutes).**
- **Casual Vacancy applicants invited to speak.**

RUSPIDGE WELFARE TRUST

Council being mindful that these items are considered and determined as trustees to the RWT.

1. RWT Matters Arising from the Minutes.
2. Income/Expenditure Summary Sheets – to receive end of year summary sheets.

1. To elect a Chairman - who duly signs the Declaration of Acceptance of Office form.
2. To receive apologies for absence. Members to submit apologies, as necessary.
3. To record any Declaration of Interest.
- 3.1 Register of Members Interests: a) All Cllrs. to complete new form.
4. **Appointments of the Council** (prev. appointed reps in brackets)
 - 4.1 To elect the Vice Chairman of the Council - who duly signs the Declaration of Office form.(BW)
 - 4.2 To appoint the Hon Treasurer of the Council (NS)
 - 4.3 To appoint the Internal Auditor of the Council (SF)
 - 4.4 To appoint Members to the Blue Rock Trail Management Committee (TM)
5. **To appoint representatives of the Council** (prev. appointed reps in brackets)
 - 5.1 Ruspidge Memorial Hall (1) (TM;NS)
 - 5.2 Soudley Village Hall (1) (BW)
 - 5.3 Parish planning considerations & site inspection panel (4) (NP; TM)
 - 5.7 Parish Highways (CR)
 - 5.8 Parish Snow Warden(s) (Roger Jackson - Ruspidge; Steve Wood - Soudley)
 - 5.9 Wreath laying on Remembrance Day (2) (NS - Cinderford; CR - Soudley)
6. Acceptance of the Minutes of the Council meeting held on the 13th April, 2021, other than those recording exempt matters.
 - 6.1. **MATTERS ARISING** from the Minutes.
 - 6.2 To Receive comments on the Chairman's Report & RWT Report if required.
7. **DISTRICT COUNCILLOR** - to report.
8. **COUNTY COUNCILLOR** - to report.

9. **PLANNING MATTERS** - the Planning Schedule to be tabled at the meeting.
- 9.1 Current Objections to planning request.
10. **FINANCIAL MATTERS**
- 10.1 To approve the accounts presented for payment, the financial report to be tabled at the meeting.
- 10.2 To Receive the Annual Financial Report for the year ending 31st March 2021
- 10.3 To receive and note the Internal Auditor's Report.
- 10.4 Audit instructions request that the council consider the internal audit work performed and internal audit arrangements in place between 1st April 2021 and 31st March, 2022, **before** confirming compliance with Section 1 assertions 2 and 6.
- 10.5 To approve by resolution the Audit Annual Return, Section 1 Annual Governance Statement, 2021/22. To be signed by the chairman and Clerk.
- 10.6 To approve by resolution Section 2 Accounting Statements 2018/19, which have been signed and dated by the Clerk before submitting to council for approval (as per audit regulations). To be signed by the Chairman.
- 10.7 Members to note the public rights inspection period of the Council's accounts is the 17th June to 26th July inclusive.
11. ViewPoint - Monthly
- 11.1 Ruspidge Hall Parish Meetings – Top Hall Required - update
- 11.2 Dog Waste bin Railway Road footbridge update
- 11.3 Speeding Soudley
12. For noting only, correspondence which is not specifically dealt with under agenda items.
 - a) GCC – Minerals and Waste Planning Policy Consultation database (fwded)
13. To agree the date of the next meeting scheduled for **8th June, 2021** in the **Ruspidge/Soudley Hall**. The deadline date for the agenda is **Monday, 1st June**.
14. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).